

The Mayor and Council of the City of Gretna met this day Wednesday, August 9, 2017 at 5:34 p.m., in regular session with the following members present: **Mayor Belinda C. Constant; Councilmen Wayne A. Rau; Milton L. Crosby; Michael A. Hinyub; Mark K. Miller and Jackie J. Berthelot.**

Absent: None

There was a quorum of all 5 council members present.

Notice of the Meeting

Notice of the scheduled meeting of the Mayor and Council Regular meeting was advertised in the Times-Picayune (Official Journal) on August 2, 2017, and posted on the bulletin board at the main entrance of Gretna City Hall, 740 2nd Street, Gretna, Louisiana on July 14, 2017.



Invocation / Pledge of Allegiance

Father Gary Copping of St. Joseph Catholic Church offered a prayer upon the opening of the meeting; thereafter the Pledge of Allegiance was recited.



Opening Remarks by the Mayor.

Mayor Constant had no remarks.

Amendments to Agenda

On motion by **Councilman Hinyub** and seconded by **Councilman Rau**, **IT WAS RESOLVED** to amend the August 9, 2017 Agenda, to add a new category, Consideration and Adoption of Resolutions to **ADD 2 resolutions:** **(1)** A resolution authorizing Mayor Belinda C. Constant to develop and submit the Records Retention Schedule on behalf of the City of Gretna, Louisiana per Louisiana Revised Statute 44:411; said records inventory, to be submitted to the Secretary of State, State Archives and Records Services for approval by said agency. **(2)** A resolution authorizing and directing Mayor Belinda C. Constant on behalf of the City of Gretna, Louisiana to enter into a Cooperative Endeavor Agreement (CEA) between the City of Gretna (“Entity”) and the State of Louisiana, through the Department of Transportation and Development (“DOTD”) for Reclaimed Asphalt Pavement (RAP); and to **ADD** for introduction, 2 ordinances: **(1)** An ordinance amending City of Gretna Ordinance No. 1945, adopted by the City Council on the 12th day of July 1989, more particularly amending the zoning classification of Lot 16, Square 15, Square 19, Mechanickham Subdivision, Gretna, Louisiana from Single-family residential district (R-1) to Business core district (BC-1); and directing, authorizing and empowering the Zoning Official to alter and amend the Official Zoning Map of the City of Gretna. **(2)** An ordinance to provide for the acquisition of the adjudicated property located at 820 Solon Street by the City of Gretna pursuant to La. R. S. 47:2236; and the same were unanimously approved.

On motion by **Councilman Miller** and seconded by **Councilman Berthelot**, **IT WAS RESOLVED** to move up the Agenda, the Executive Session – Potential litigation, and the same were unanimously approved.



4. Appointments:

Appointment of members to the Historic District Commission (HDC).

Mayor Constant administered the Oath of Office to the members appointed to serve on the Historic District Commission as follows: Virginia Gaudet (Council at Large), Paula Peer (Architect) and Mary Lou Eichhorn (Historian.) and Peter Spera (Council District 3).

Appointments of members to the Tree Commission

Mayor Constant Mayor Constant administered the Oath of Office to the members appointed to serve on the Tree Commission as follows: Sandra Banks, Steve Bean, Patricia Ducros, Dodie Rackley, Jacquelyn Williams and Belinda Wright.



5. Presentations:

Recognition deferred to the August 9, 2017 Council Regular meeting.

Recognition of New Businesses: None



7. Variance Request(s):

- A. **1303 Hancock Street** – Darrell and Deborah Kelly, Applicants
 Front yard fence exceeding required 4-ft. height by 7 inches. (District 1)

Mrs. Azalea Rousell, Planning and Zoning Official provided the variance report as follows:

Factual Background

Municipal Address: 1303 Hancock Street

Legal Description: Lot 11 & Part of 12, Square 128, McDonoghville Subdivision

Applicant: Darrell & Deborah Kelly

Council District: 1 Historic District: N/A

The subject property is zoned Single Family Residential District (R-1). The applicant was issued a building permit to replace an existing chain link front and side yard fence with wrought iron. Upon inspection by the City’s Building Inspector, it was determined that the front yard fence exceeded the maximum four foot height requirement by seven inches.

The applicant is requesting a variance to **Gretna Code of Ordinances, Section 10-5. Maximum Height and composition of fences on residential property (2):**

- (2) **A front yard fence or wall shall have a maximum height of four feet**, and it shall in no case be of a height or composition so as to present a traffic safety hazard by, for example, obstructing one's view from a driveway to the adjoining street or vice versa.

Section 58-119 Approval Standards.

(a) **General.** In the consideration of all appeals and all proposed variances and/or exceptions, under the terms of this chapter, the city council shall not grant approval unless it makes a finding, based upon the evidence presented to it, that each case shall indicate all of the following:

(1) The approval, if granted, will not cause any diminution or depreciation of property values of any surrounding property or will not alter the essential character of the locality.

(2) The approval, if granted, will tend to preserve and advance the prosperity and general welfare of the neighborhood and community.

(3) The approval, if granted, will not be detrimental to the public welfare or seriously affect or be injurious to other property in which the property is located, in that it will not: impair an adequate supply of light and air; or increase substantially the congestions in the public streets, create a traffic hazard, or permit inadequate parking; or increase the danger of fire; or substantially affect or overburden existing drainage or sewerage systems; or otherwise endanger the public safety; or cause serious annoyance or injury to occupants or adjoining premises by reason of emission of odors, fumes, gases, dust, smoke, noise, vibration, light or glare, or other nuisances.

(4) A physical hardship with special conditions and circumstances exists which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or building in the same zoning district; and the special conditions and circumstances do not result from the intentional actions of the applicant or any person who may have or had interest in the property; and the strict adherence to the regulation for the property would result in a demonstrable hardship upon the owner as distinguished from mere inconvenience.

(5) Literal interpretation of the provisions of this chapter would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of this chapter; and granting the variance requested will generally not confer on the applicant any special privilege which is denied by this chapter to other lands, structures, or buildings in the same district similarly situated; and the purpose of the variance is not based exclusively upon a desire to serve the convenience or profit of the property owner or other interested party.

Applicant’s Hardship

The applicant submitted a hardship letter asking that this variance be granted based upon the contents of their letter. (Attached)

Analysis

The applicant hired a contractor to the replace the existing chain link front and side yard perimeter fence with decorative wrought iron. The applicant chose to replace the existing fence due to the city’s expansion of the ditch on city property along with the Hancock Street Canal improvements. The building permitted issued specifically noted a 4 foot front and side yard fence. The applicant is adamant that the contractor replaced the fence at the same height as the old fence. The fence is located on a corner lot and presents no vehicular or pedestrian site line obstructions.

The property was posted with a “Variance Applied For” sign on July 21, 2017. My office received two telephone inquiries regarding the posting, both being informational in nature and expressed no opposition.

Recommendation

The administration takes no position on this variance request and notes that variances of this nature are granted or denied at the discretion of the city council and shall not be arbitrary or capricious.

On motion by **Councilman Hinyub** and seconded by **Councilman Berthelot**, **IT WAS RESOLVED** to approve the variance request for 1303 Hancock Street to allow the front yard fence at 4-feet and 7-inches, by the following vote:

Yeas: **Councilman Crosby, Rau, Hinyub, Miller and Berthelot**

Nays: None

Absent: None

Abstained: None

There were no comments from the public and/or City Council on this variance request.



8. Site Plan Review Request(s):

A. **510 Lafayette Street**, Joseph Hermo, Applicant

For Triplex interior and exterior renovation with off-street parking (District 2)

Mr. David E. Boyd, City Engineer provided a report on the site plan report for 510 Lafayette Street.

On motion by **Councilman Hinyub** and seconded by **Councilman Rau**, **IT WAS RESOLVED** to accept the Site Plan Review Committee favorable recommendation and approve the site plan review request for 510 Lafayette Street for Triplex interior and exterior renovation with off-street parking, by the following vote:

Yeas: **Councilman Hinyub, Rau, Crosby, Miller and Berthelot**

Nays: None

Absent: None

Abstained: None

There were no comments from the public and/or City Council on this site plan request.



City Clerk read aloud in its entirety all items on the August 9, 2017 **CONSENT AGENDA**:

7. CONSENT AGENDA:

A. **Approval of Meeting Minutes:** July 12, 2017 Council Regular meeting.

B. Event Request(s):

(1) "Pho Festival 2017" - October 14 and 15, 2017 - Time: 10:00 a.m. to 10:00 p.m.
Vietnamese American Community, Applicant

C. Alcoholic Beverage Permit application(s):

(1) El Patron Restaurant/Bar (**2110 Pratt Street**) (Change of ownership)
Yesenia Fuentes, Applicant (District 1)

(2) Creole Country Café (**505 Gretna Blvd.**) (New alcoholic beverage permit for restaurant serving alcohol) Steven Young, Applicant (District 4)



D. Adoption of Ordinances by Consent:

ORDINANCE NO. 4788

An ordinance amending the Budget for the Fiscal Year of April 1, 2017 to March 31, 2018 to appropriate \$400,000 in the City Hall line item in the Capital Fund Budget from the committed fund balance for Economic Investment in the General Fund Balance. These funds will be reimbursed from 1/2 of excess General Fund Sales Tax (01-4504) over the yearly budgeted amount.

WHEREAS, the Budget for the Fiscal Year of April 1, 2017 to March 31, 2018 was adopted by Ordinance No. 4769 on March 30, 2017; and

WHEREAS, the City of Gretna has an interest in the health, welfare and safety of its citizens; and

WHEREAS, amendments to the budget for the Fiscal Year of April 1, 2017 and March 31, 2018, are presented for approval as follows:

01-330-73	Economic Investment	(\$400,000)
01-5599-1931	Capital Projects Trans Out	\$400,000
31-5605-7143	City Hall Renovation	\$400,000
31-4643	General Fund Trans In	\$400,000

NOW, THEREFORE, BE IT ORDAINED by the City Council, acting as legislative authority for the City of Gretna, that:

The Budget for the Fiscal Year of April 1, 2017 to March 31, 2018 is hereby amended to appropriate \$400,000 in the City Hall line item in the Capital Fund Budget from the committed fund balance for Economic Investment in the General Fund Balance. These funds will be reimbursed from 1/2 of excess General Fund Sales Tax (01-4504) over the yearly budgeted amount is hereby amended.

Provided that a majority of the City Council of the City of Gretna have voted in favor of this ordinance, this ordinance shall have the full force and effect of law at midnight on the tenth day following the Clerk's presentment of same to the Mayor, in accordance with Louisiana Revised Statutes 33:406(c)(2) unless the Mayor returns same, unsigned, to the Clerk during that ten-day period.



E. Adoption of Resolutions by Consent:

RESOLUTION NO. 2017-035

A resolution authorizing and directing Mayor Belinda C. Constant to recognize substantial completion and to execute the Certificate of Substantial Completion on behalf of the City of Gretna, Louisiana for the Gretna Wastewater Treatment Plant Digester Roof Removal & Sludge Disposal; and upon substantial completion being established and verified by the City Administration.

WHEREAS, BLD Services LLC, as Contractor, has substantially completed the Gretna Wastewater Treatment Plant Digester Roof Removal & Sludge Disposal, City of Gretna, Louisiana, in accordance with the Plans and Specifications contained in the Contract Documents pertaining thereto; and

WHEREAS, the City of Gretna, Louisiana, acting through its Mayor and Council, recognizes the substantial completion of Gretna Wastewater Treatment Plant Digester Roof Removal & Sludge Disposal; and

WHEREAS, the Engineers as represented by Burk Kleinpeter Inc., have visited the site, verified that the Contractor performed the work as bid with punch list items to be addressed, and have recommended that substantial completion be granted with an effective date of June 21, 2017; and

WHEREAS, final acceptance of the project will not occur until the Contractor has provided a clear Lien and Privilege (L&P) Certificate and provides all other close-out documentation as required by the contract specifications.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Gretna, Louisiana, acting as legislative authority for said City, that:

Mayor Belinda Constant is hereby authorized and directed to recognize substantial completion and to execute the Certificate of Substantial Completion on behalf of the City of Gretna, Louisiana, for the Gretna Wastewater Treatment Plant Digester Roof Removal & Sludge Disposal; and is hereby directed to have a copy of this resolution recorded with the Mortgage & Conveyance Office of the Parish of Jefferson, State of Louisiana, as originally filed on February 10, 2017, Instrument No. 11706268, Mortgage Book No. 4723, Page 174.

RESOLUTION NO. 2017-036

A resolution authorizing and directing Mayor Belinda C. Constant to execute for and on behalf the City of Gretna, Louisiana, Change Order No. 1, in the amount of \$22,563.60 for the Stumpf Boulevard Sewer Force Main Project.

WHEREAS, The City of Gretna desires to keep the existing sewer force main in service as a bypass to the new sewer force main; and

WHEREAS, additional fitting, valves and pipe are required to regulate the flow to both the existing and new sewer force main pipes; and

WHEREAS, the contract quantities were adjusted to add the quantities for the sewer bypass connection; and

WHEREAS, these actual quantity adjustments have resulted in an increase of \$22,563.60; and

WHEREAS, the Consultant of Record, Burk-Kleinpeter, Inc. have reviewed this change order with the Department of Public Utilities and recommend that the additional work be incorporated into the contract.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Gretna, Louisiana, acting as legislative authority for said City, that:

Mayor Belinda C. Constant is hereby authorized and directed to execute for and on behalf the City of Gretna, Louisiana, Change Order No. 1, in the amount of \$22,563.60; and adds (0) calendar days to the contract time for the Stumpf Boulevard Sewer Force Main project; and is hereby directed to have a copy of this resolution recorded with the Mortgage and Conveyance Office of Jefferson Parish, State of Louisiana, as originally filed on August 3, 2017, Instrument No. 11730291, Mortgage Book 4738, Page 874.

RESOLUTION NO. 2017-037

A resolution authorizing Mayor Belinda C. Constant on behalf of the City of Gretna, to enter into a Master Services Agreement with Arcadis-BKI for all design / engineering / grant preparation services related to the 25th Street Canal Resiliency Project.

WHEREAS, the City of Gretna recognizes the need to reduce the flood risk profile of the Jonestown-Bellevue area; and

WHEREAS, the City of Gretna must conduct Hydrologic and Hydraulic Study to determine the flood risk profile and solutions to remediate flood exposure, followed by comprehensive design and engineering services; and

WHEREAS, the City of Gretna recognizes that the concentration of National Flood Insurance Program flood claims in this area of the City continues to stifle growth and neighborhood outcomes; and

WHEREAS, the City of Gretna is committed to directed appropriate public resources to these neighborhoods to build appropriate infrastructure and amenities that change the trajectory of the area.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Gretna, Louisiana, acting as legislative authority for said City, that:

Mayor Belinda Constant is hereby authorized and directed on behalf of the City of Gretna, to enter into a Master Services Agreement with Arcadis-BKI for all design / engineering / grant preparation services related to the 25th Street Canal Resiliency Project.

On motion by Councilman Rau and seconded by Councilman Miller, IT WAS RESOLVED to approve and adopt all the items read aloud from the August 9, 2017, Consent Agenda of the Council Regular meeting, by the following vote:

Yeas: Councilmen Rau, Miller, Hinyub, Crosby and Berthelot
Nays: None
Absent: None
Abstained: None

There were no comments from the public and or Council members.



Floor: Consideration and Adoption of Resolution:

On motion by Councilman Rau and seconded by Councilman Crosby, the following resolution was read and adopted section by section and then as a whole by the following vote:

Yeas: Councilmen Rau, Crosby, Hinyub, Miller and Berthelot
Nays: None
Absent: None
Abstained: None

RESOLUTION NO. 2017-038

A resolution authorizing Mayor Belinda C. Constant to develop and submit the Records Retention Schedule on behalf of the City of Gretna, Louisiana per Louisiana Revised Statute 44:411; said records inventory, to be submitted to the Secretary of State, State Archives and Records Services for approval by said agency.

WHEREAS, the Records Retention Schedule is the creation of a records inventory as required by LA Revised Statute 44:411; and

WHEREAS, this inventory is a comprehensive listing of all records series within the agency along with all supporting information as prepared by the city administration; and

WHEREAS, agencies should revise their Records Retention schedule whenever records series are created or deleted; and

WHEREAS, it is further recommended that each agency review and update its Records Retention Schedule every five years.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Gretna, acting as legislative authority for said City, that:

Mayor Belinda C. Constant is hereby authorized to develop and submit the Records Retention Schedule on behalf of the City of Gretna, Louisiana as required by LA Revised Statute 44:411; said records inventory, to be submitted to the Secretary of State, State Archives and Records Services for approval by said agency.

There were no comments from the public and/or Council members.



On motion by **Councilman Rau** and seconded by **Councilman Crosby**, the following resolution was read and adopted section by section and then as a whole by the following vote:

Yeas: **Councilmen Rau, Crosby, Hinyub, Miller and Berthelot**

Nays: None

Absent: None

Abstained: None

RESOLUTION NO. 2017-039

A resolution authorizing and directing Mayor Belinda C. Constant on behalf of the City of Gretna, Louisiana to enter into a Cooperative Endeavor Agreement (CEA) between the City of Gretna (“Entity”) and the State of Louisiana, through the Department of Transportation and Development (“DOTD”) for Reclaimed Asphalt Pavement (RAP).

WHEREAS, the City of Gretna has an interest in the health, welfare and safety of the citizens of the City of Gretna; and

WHEREAS, Article 7, Section 14(B) (9) of the State of Louisiana Constitution authorizes the donation by the State of asphalt which has been removed from state roads and highways to the governing authority of the parish or municipality where the asphalt was removed, or if not needed by such governing authority, then to governing authority of any other Parish or municipality, but only pursuant to a cooperative endeavor agreement between the State and the receiving authority; and

WHEREAS, City of Gretna requests, that “DOTD” donate to the “Entity” for its benefit and use, of in-place roadway of reclaimed asphalt pavement.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Gretna, Louisiana, acting as governing authority of said City that:

SECTION I: The State of Louisiana through the Department of Transportation and Development (“DOTD”) and the City of Gretna (“Entity”) agree to the Cooperative Endeavor Agreement.

SECTION 2: Mayor Belinda C. Constant is hereby authorized and directed to enter into a Cooperative Endeavor Agreement between the City of Gretna (“Entity”) and the State of Louisiana through the Department of Transportation and Development (“DOTD”) for Reclaimed Asphalt Pavement (RAP).

There were no comments from the public and/or Council members.



Historic District Commission Appeal(s):

- A. **1337 Madison Street** - Joseph Lalley and Dina Lalley, Applicants
Denial of existing lead Fleur De Lis glass front doors (District 1)

Mr. Zack Dieterich provided the following report regarding this appeal. This appeal was a denial of doors pre-installed without permits. They are Fleur De Lis leaded glass doors and they were denied on two reasons. First, they are arched top Victorian Style doors which would be appropriate for the Victorian Style house and not a Craftsman Style as this home is. Second, the Historic District Commission’s position is that Fleur De Lis leaded glass is a modern invention and not something to be found within any of the Historic Districts, and the denial was unanimous with one recusal.

Ms. Danika Gorrondona, Building Official provided the following information: A meeting was held on February 7, 2017 (2:00 p.m.) with both Mr. and Mrs. Lalley, in reference to what was noted by office assistant and needed to be discussed in detail what will be needed for upgrading for the home. Upon discussion, notation was taken by Miss Maryam Bahman, where it was discussed for HDC purposes and appropriateness on at least three occasions for what any changes to an exterior building would need HDC approval for Certificate of appropriateness before moving forward with changes.

The vote taken by HDC was after installation of the wrong doors.

The vote was after the doors were installed; this situation was the result of a “Courtesy Notice by Code Enforcement and a “Work Stop Order” followed with numerous attempts meeting with HDC and has been narrowed down; and the doors were denied. A fence was installed and suggested changes were made to comply with the historic district appropriateness. A rear built which was done the proper way but the doors were the only ones that were denied and the Lalley which to move forward with it as it stands.

Mr. and Mrs. Lalley addressed the Mayor and Council members, and provided explanation on the whole situation and on how the installation of the (Fleur De Lis) doors came to happen. Mr. Lalley provided an explanation on the renovation process stating the house has been changed numerous times from previous owners over the last twenty years and the rear porch was enclosed with T111; the front of the house does not have the historical portion it is supposed to have; it is made of cement wall with rod iron railing. The doors were purchased; they were doing the renovation from another state and the contractor took parts of the front of the house off were left with interior door as a front door and they made a judgment call to have the doors installed form security reason. After a while, they were in a situation with the doors. They observed similar doors in the neighborhood and now they are requesting the council to keep the doors.

Mr. Lalley stated in his defense that there is a house in the neighborhood, and an attorney’s office on 5th Street with similar doors; the doors in discussion were introduced in the area April 2013. They are in the process with the fence (in litigation with contractor), and right now they are trying to alleviate the financial burden they are going through with the addition to have the house as best they to the norm of the neighborhood.

Mr. Dieterich stated that the leaded glass doors were the primary concern. The HDC has never approved these types of doors, realizing that they are not appropriate for a historic district; and the top of the doors are arched, which again would not be appropriate for the style of the home. The Historic District Design Guidelines handbook does have several options of doors which would appropriate for Craftsman Style homes and these doors are not.

Councilman Hinyub stated he has attended several HDC meeting for the last three years and does not recall that the HDC has approved a door with leaded glass prior to installation.

Councilman Crosby was of the opinion, he looks at the “before door” and then the “after door”, he sees a big change; he sees the beauty in the building itself personally and from his point of view, it is a big change in appearance and real uplifting to the area in his judgment.

Mr. Lalley pointed out HDC suggested changing out the glass, but it would incur the same price as if they replaced the doors.

Councilman Crosby stated he was ready to make a motion to accept the doors as is.

Councilman Hinyub seconded the motion, but still had more questions to make.

On motion by **Councilman Crosby** and seconded by **Councilman Hinyub**, **IT WAS RESOLVED** to move this matter for more in depth discussion relative to the circumstances surrounding the installation of the inappropriate doors; why were they installed knowing they were not historically appropriate.

Councilman Hinyub stated speaking to Mr. Lalley on several occasions; he raised several questions regarding the circumstances and timeline with regards to the doors. The work was done without a permit. Mr. Lalley believed the permitting process was being handled by the contractor. Mr. Lalley pointed out they purchased the doors but had not intentions of installing them until they return to Louisiana.

Councilman Rau, Councilman at Large also questioned the applicants regarding the timeline surrounding the installation of the doors, which are not historically appropriate. He questioned Mr. Lalley if he conveyed to the contractor that he had to meet the specifications required by the HDC. Councilman Rau stated the contractor could have secured the house by other means and not install the wrong doors.

Mr. Mark Morgan, City Attorney advised the Council that economic hardship was not a reasonable basis for a variance especially in the Historic District. Once a variance is granted for economic hardship, it will undermine the integrity of the Historic District’s regulations.

Miss Gorrondona added that the city administration sent out a letter prior to the Lalley’s ownership of this property, regarding non-conforming that was not to be allowed after 2014, which was sent to all residents within the Historic Districts.

Mr. Morgan stated the Council could vote with a second motion to approve; or it can withdraw and then it dies without a second.

Mr. Lalley added that based on his research, under the Federal Department of the Interior, states it is a guideline and is based on a historic house; if the house is 50 years old, does not constitute it historic. The point was that it was a guideline. Observing the neighborhood, their house is technically Craftsman Bungalow. In discussion with many people, their house does not meet anyone's; and even stated in the Historic District Design Guidelines handbook. It states you can find combinations; a Victorian house with Queen Anne windows etc.; it is based on taste and economics as stated in the Historic District Design Guidelines handbook.

Mr. Mark Morgan stated that was the reason the city has the Historic District Commission in place, to make those decisions.

Councilman Crosby motioned to approve the appeal; the motion died/failed for lack of a second motion. Therefore, approval for the appeal to reverse, failed.

Mr. Morgan recommended to the administration to follow up on the examples the applicant provided of other doors in the area that may not comply, they have to be investigated.

Mayor Constant advised Mr. Lalley to with Miss Gorrondona; the Council has the final vote on an appeal and the appeal process ends there.

Mayor Constant stated to Mr. Lalley there is the Historic District Design Guidelines handbook that gives examples of doors.

Councilman Hinyub stated that if this denial was reversed, it would open up doors. Judging from his experience, these types of situations happen a lot. These situations happen too often, where a homeowner has the attitude although not in compliance or appropriate; that it will be granted because it is already in place. In moving forward, the Building Department is very accessible, please ask questions before proceeding, if uncertain.

There were no comments from the public.



10. REPORTS:

Police Department: None

City Engineer (Burk-Kleinpeter, Inc.)

Mr. David Boyd, City Engineer provided a written monthly Project Status report dated August 9, 2017; gave a brief overview of each projects included in the report. The report was distributed and e-mailed to each council member, and on file in the office of the City Clerk.

Mr. Boyd summarized the following projects:

Gretna Police Headquarters Renovation Phase III

Phase III Renovations are underway.

Garden Park Subdivision Street Signage

Assembling the contract documents between the City of Gretna and Traffic Solutions.

Gretna Wastewater Treatment Plant Digester Roof Removal and Sludge Disposal

Substantial Completion certificate is before the council for acceptance at the August 9 council meeting. Additional work for coating will be competitively bid in the future.

Precipitator #2 Rehabilitation, replacing the metal basin with fiberglass

Demolition Work has been completed. Waiting for replacement submittals from contractor.

Stumpf Boulevard Sewer Force Main

Work is underway. 2100' of pipe was successfully pressure tested on August 2, 2017. 600' +/- remains to be tested on Monday, August 7, 2017. Delay due to rain.

4th Street Extension

Paving operations are underway.

Gretna Bike Path

Final comments from Department of Transportation and Development (DOTD) have been received and construction plans are being modified for DOTD acceptance. Bike ramps, bike crossing signage only and bike path below the expressway have been approved.

Stumpf Blvd. at Westbank Expressway Road Failure-Drainage Project

Inside lane has been closed to traffic for emergency canal filling and lane repair. Currently the inside lane is not safe for use. A meeting with all stakeholders occurred on August 3, 2017 to finalize engineering - construction costs for expedited construction.

Downtown Gretna Lighting

100% design has been submitted August 4, 2017 for review by the city. Specifications package have been completed. The project will be ready for bid in the month of August pending city approval.

Gretna Kiosks at City Hall

Costs to design the Kiosk installation have been submitted to H3HC. Total project costs are in the process of being submitted to the City.

25th Street Canal Project Grant Writing-Engineering Design Request for Proposals

Awaiting award notices for work to begin.

Stop Sign Study 4th Street (LA 18) and Huey P. Long Avenue

Awaiting Department of Transportation and Development approval and plans from DOTD (Scott Boyle) to re-stripe the intersection and install stop sign. A DOTD decision has been promised this month.



Departmental Reports distributed: Reports dated August 9, 2017

Finance Department report titled “Actual vs. Budget for Major Funds” was received and distributed to the Council members.

Reports dated August 9, 2017 were received from the following: Historic District Commission, Public Works Department, Code Enforcement and Building Department. Said reports are on file in the office of City Clerk and are a part of the Novus Agenda (paperless).

There were no comments from the public and or council members.



Council District Reports:

Councilman Crosby (District 1) – No comments.

Councilman Hinyub (District 2)

Councilman Hinyub stated that on July 9, 2008 Governor Jindal signed a bill into law making the “Fleur De Lis” the symbol of the State of Louisiana. At this time, he would like to move to amend the Historic District Design Guidelines handbook to allow the Fleur De Lis finials on the top of the fence pickets only. It is very easy to come up with a basic design or size, and he will handle.

Mr. Matthew Martinec, Special Projects Coordinator stated that he did not believe the Historic District Design Guidelines handbook explicitly prohibits Fleur De Lis; they may have discussion on ornamentation related to the fences.

On motion by **Councilman Hinyub** and seconded by **Councilman Rau**, **IT WAS RESOLVED** to amend the Historic District Design Guidelines handbook if needed; and to inform the members of the Historic District Commission of the will of the Gretna Council, to allow the Fleur De Lis (appropriate design and size) on rod iron fencing as ornamentation, and the same was unanimously approved.

No further comments from the public and or council members.

Councilman Miller (District 3)

Councilman Miller thanked the Streets Department for the concrete and street repairs being done despite facing the bad weather challenges. Thank you for keeping Gretna looking at its finest.

Councilman Berthelot (District 4) - No comments.

Councilman-at-Large Rau (Citywide)

Councilman Rau announced the city is in the process of constructing a new dog park in District 1 (Anson Street and Perry Street) it encompasses a small area behind the new Fire Station and the entire expanse of Anson Street. The dog park in District 3 (Councilman Miller) was voted one of the Top Ten Dog Parks in the State.

This new park would take the dogs out of the Hamilton Street Park, which is a people park. This new park will be done with separate areas for small and large dogs.

Councilman Crosby stated he had a situation with a neighboring house. The people took everything out of the house and place on the side of the street; called Public Works and it was handled promptly. Councilman Rau thanked Mr. Danny Lasyone, Public Works Director and the crew for job well done.

Mayor Constant – No comments.



11. Introduction of an Ordinances: (Read into record)

- A. An ordinance amending the Gretna Code of Ordinances, Chapter 40. Mayor's Court; by adding Section 40-5. –Court Rules for the Mayor’s Court.
- B. An ordinance amending the Gretna Code of Ordinances, Chapter 16- Criminal Offenses; by amending Sec. 16-47.- Criminal Damage to Property; Sec. 16-51.- Theft; Sec. 16-51.1.- Unauthorized use of a Movable; Sec. 16-52.- Receiving Stolen Things, and Sec. 16-53. – Criminal damage to property by defacing with graffiti.
- C. An ordinance amending the Gretna Code of Ordinances Chapter 24. - Environment and Natural Resources; by amending Section 24-93(b) Abatement by order of city.
- D. An ordinance amending City of Gretna Ordinance No. 1945, adopted by the City Council on the 12th day of July 1989, more particularly amending the zoning classification of Lot 16, Square 15, Mechanickham Subdivision, Gretna, Louisiana from Single-family residential district (R-1) to Business core district (BC-1); and directing, authorizing and empowering the Zoning Official to alter and amend the Official Zoning Map of the City of Gretna.
- E. An ordinance to provide for the acquisition of the adjudicated property located at 820 Solon Street by the City of Gretna pursuant to La. R. S. 47:2236.



Citizens Addressing the Mayor and City Council:

For the record, no one signed in to address the Mayor and City Council.



There was no further business to conduct and on motion by **Councilman Rau** and seconded by **Councilman Crosby**, the Council Regular meeting for August 9 , 2017 adjourned at 7:05 p.m., and the same was unanimously approved.

Respectfully submitted:

/S/ NORMA J. CRUZ
CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA

/S/ BELINDA C. CONSTANT
MAYOR
CITY OF GRETNA
STATE OF LOUISIANA

A TRUE COPY:

/S/ NORMA J. CRUZ
CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA