



Mayor Belinda C. Constant  
504.363.1505

May 2017

Dear Resident,

In preparation for the upcoming hurricane season, the City of Gretna is requesting updated information from those residents **who will require assistance** should an **evacuation** order be called.

Gretna residents who anticipate needing assistance should complete the Hurricane Evacuation Transportation Form on the reverse side of this letter with updated and accurate information in order for us to update our records. Once complete you may return this form by mailing it with your utility bill payment, dropping it off to City Hall during business hours (8:00 AM-4:30 PM Monday-Friday), placing it in the night deposit box located at the front entrance of City Hall, or completing online at [www.gretnala.com](http://www.gretnala.com).

Our evacuation transit program works in conjunction with Jefferson Parish and the State of Louisiana in the event of an authorized evacuation by the State of Louisiana for a pending hurricane. At the time of the ordered evacuation, City staff will contact you to determine your evacuation needs and number of persons that require transportation. You will be directed to be ready to leave with your personal items as allowed by state policy. Local W-6 Jefferson Transit busses will be free at this time. The W-6 will maintain its route and will deliver you to an authorized parish location for transfer. One suitcase per person will be allowed on the bus. Anyone with mobility or health issues will receive transportation in City of Gretna vehicles, which will be dispatched to pick you up and deliver you to the authorized parish location to evacuate in buses provided by the State of Louisiana. You will then be transported to a shelter in a safe area.

Additional parish and state evacuation information can be found on the Jefferson Parish website: <http://www.jeffparish.net/index.aspx?page=203>. The W-6 JeT bus route can be found by going to <http://www.jeffersontransit.org/w6gretna.php>.

Thank you for your assistance so that we can adequately plan to prepare for your evacuation and safety in a future emergency. As always I remain,

Sincerely,

A handwritten signature in blue ink, appearing to be "Belinda C. Constant", written in a cursive style.

Belinda C. Constant  
Mayor



## 2017 Hurricane Evacuation Transportation Registration

### Resident Information

Name \_\_\_\_\_

Street Address \_\_\_\_\_

Primary Phone ( ) \_\_\_\_\_ Other Phone ( ) \_\_\_\_\_

Email Address \_\_\_\_\_

In the event of an evacuation, how many in the household will need transportation? \_\_\_\_\_

Does anyone in your household have any special needs? \_\_\_ No \_\_\_ Yes (explain) \_\_\_\_\_

\_\_\_\_\_

### Medical/Mobility Special Needs

A personal care assistant will travel with me. \_\_\_ No \_\_\_ Yes

I will bring the following portable equipment. Please check all that apply:

\_\_\_ Communication Device    \_\_\_ Dialysis Machine    \_\_\_ IV Pole    \_\_\_ Laptop Computer  
\_\_\_ Portable Wheelchair    \_\_\_ Portable Oxygen Tank    Other \_\_\_\_\_

Which device will you bring for mobility?

\_\_\_ Wheelchair (manual)    \_\_\_ Wheelchair (electric)    \_\_\_ Walker/Cane    \_\_\_ Service Animal  
\_\_\_ Scooter (3-wheel)    \_\_\_ Scooter (4-wheel)    Other \_\_\_\_\_

INFORMATION MUST BE **UPDATED EVERY YEAR** IN ORDER TO BEST PREPARE FOR **DECLARED EVACUATIONS**. In order to assist you with transportation needs in the event of an evacuation order, please complete **ALL** information.

**Voluntary Submission Notice:** I am submitting this information voluntarily and understand that the information will be used for providing transportation in the event a declared emergency evacuation is called, and I am asked to leave my home for safety reasons.

I have completed this form with accurate information to the best of my ability and understanding.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_