

INVITATION TO BID

GRETNA CITY HALL WIND RETROFIT FOR THE CITY OF GRETNA, LOUISIANA

Sealed Bids will be received by the City of Gretna in the Mayor's Office, Gretna City Hall, 740 2nd Street, Gretna, Louisiana 70053 or electronically through the website www.publicpurchase.com on February 5, 2020 until 10:00 A.M. local time for:

GRETNA CITY HALL WIND RETROFIT

At **10:00 a.m.** local time on the same day, in the Mayor's Office, Gretna City Hall, Gretna, Louisiana, all Bids that have been duly received will be publicly opened and read aloud.

Without limiting the scope of work described herein, the proposed bid provides for removal and replacement of exterior windows (including associated architectural work), installation of wind abatement systems, etc. as indicated on construction documents; and all other incidental work thereto.

All Bids must be in accordance with the Contract Documents on file with the Mayor's Office, 740 2nd Street, Gretna, Louisiana 70053, and at the office of **BURGD AHL & GRAVES AIA ARCHITECTS, 2550 Belle Chasse Highway, Suite 130, Gretna, Louisiana 70053.**

Bidders shall note the requirements of the FEMA A-1 specification section which has been made part of the Contractor's Responsibilities, and in particular, the affirmative steps to be taken pertaining to "Disadvantaged Business Enterprises (DBE) and Labor Surplus Firms" paragraph as referenced therein.

During bid period, all questions shall be submitted in writing and emailed to the Architects directly to both sgraves@burgdahlgraves.com and tmipro@burgdahlgraves.com. Responses will be issued in Addendum form. Changes to the Contract Documents shall be made in Addendum form only.

Copies of the Bidding Documents and Contract Documents, consisting of drawings and specifications for use in preparing Bids may be secured from the office of **BURGD AHL & GRAVES AIA ARCHITECTS, 2550 Belle Chasse Highway, Suite 130, Gretna, Louisiana 70053, Phone (504) 366-4433** by licensed contractors upon payment of \$ 60.00 per set (paper copy) or through the website www.publicpurchase.com. Deposit on the first set of documents furnished bona fide prime bidders will be fully refunded upon return of the documents in good condition no later than ten calendar days after receipt of bids. On other sets of documents furnished to prime bidders, the deposit less \$ 30.00 will be refunded upon return of the documents in good condition no later than ten calendar days after receipt of bids. Good condition is defined as free of all pencil, pen and other marks. All sets furnished to subcontractors and suppliers are non-refundable. Partial sets will not be issued. Request for mailing Contract Documents will be handled by Federal Express or UPS, provided the addressee supplies his courier's account number and "street" address (no P.O. Box addresses).

Each Bidder must obtain a contractor's license from the State of Louisiana prior to submitting his bid.

The work for this project is classified as Building Construction. **ONLY** Contractors with these classifications may submit bids for this project. Bids received by Contractors without this classification will not be opened.

Bids will be received on a lump sum basis as described in the Contract Documents.

All work is to commence immediately after the Date of Contract. Completion of the work is required within 365 calendar days. All time limits commencing upon the date of issuance by registered mail of the Owner's "Notice to Proceed."

Bid security in the amount of 5 percent (5%) of the total Bid must accompany each Bid.

The successful Bidder will be required to furnish a Performance and Payment Bond guaranteeing faithful performance and the payment of all bills and obligations arising from the performance of the contract.

Sureties will be required to meet qualifications set forth in the Contract Documents.

Bidders are invited to a mandatory prebid conference to discuss the project. Prebid conference details are set forth in the Bidding Documents (Instructions to Bidders B-4.02).

No Bid may be withdrawn within a period of 45 days after the date fixed for opening Bids (LA R.S. 38:2215) except as allowed by provisions within LA R.S. 38:2214(C).

The City of Gretna reserves the right to reject any and all Bids for just cause as allowed by LA R.S. 38:2214.

CITY OF GRETNA

BELINDA C. CONSTANT
MAYOR
CITY OF GRETNA

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