

AUGUST 23, 2024

ADDENDUM NO. 2

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| HVAC Upgrades to Second and Third Floors at Gretna City Hall for the City of Gretna, LA 740 Second Street Gretna, LA | Burgdahl & Graves - A.I.A. Architects 2550 Belle Chasse Hwy., Suite 130 Gretna, LA 70053 504-366-4433 Fax 504-366-0102 |
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NOTICE TO CONTRACTORS

This addendum, as issued by the Architect, shall become part of the Contract Documents dated March 22, 2024 for the above project. Contractors bidding this project shall be cognizant of all items contained herein and shall submit their bid accordingly. Each Contractor shall be responsible for notifying his subcontractors of the contents of this addendum. The proposed Contract Documents for this work are modified as follows:

2nd PRE-BID CONFERENCE:

A Mandatory Pre-Bid Conference was held on August 22, 2024 at 10:00 A.M. at Gretna City Hall council chambers (740 2th Street, Gretna, LA 70053). Attendance is mandatory if you are bidding on the project. Sign-In Sheets (1 page) is enclosed herein.

1. The meeting started with introductions from the Architect, Engineer and Gretna City Hall Personnel.
2. Betsy Morgan discussed bidding procedures.
3. The Architect and Engineer provided an overview of project scope of work required for construction.
4. The project duration is 240 calendar days to final completion, with Notice to Proceed being issued after November 1, 2024.
5. The Prior Approval deadline is Fri., August 23, 2024 at 10:00am. The request for clarifications and questions deadline is Tues. August 27, 2024 at 10:00am.
6. The Gretna City Hall Building will be occupied during the project and must be kept in full operation. Refer to Construction Documents.
7. All official changes to contract documents shall only be made only by Addenda.
8. Material staging, material delivery, street closing and phasing must be approved in advance by Owner. Install construction barrier fence around staging area/dumpster.
9. No work shall be performed at the 2nd Floor Council Chambers during Traffic Court, Monday through Thursday 12:30pm to 2:30pm.
10. All noisy, disruptive work shall be performed at times outside normal building business hours 8:30am to 4:30pm, Monday through Friday, contractors are referred to notes on Sheet CS.
11. Mechanical and Electrical work shall be scheduled with the Owner in advance and may be conducted during normal building business hours exclusive of work that would disrupt normal business operations.
12. Staging areas and parking is limited at the site, City of Gretna will provide designated parking/staging for the contractors use during project.
13. Bidders must review project site, exterior/interior existing conditions, etc. prior to bidding and cover all costs in proposal. To schedule an appointment for a site visit (24 hr. notice), contact David Sprouse at (504) 4180469 with the City of Gretna.
14. The meeting ended with a walk-through the building with bidders.

SPECIFIC ITEMS:

1. Table of Contents, Conditions of Contract: Remove in its entirety references to Supplementary Conditions.
2. Division 0, Instruction to Bidders: Remove in its entirety references to Supplementary Conditions.

END OF ADDENDUM NO. 2



HVAC Upgrades to 2nd & 3rd Floors Mandatory Pre-Bid Meeting

Thursday, August 1, 2024

10:00 AM

| Name | Contractor | Phone Number/Email |
|-------------------|--------------------------------------|--|
| Betsy Morgan | City Hall | bmorgan@gretnala.com 504-363-1566 |
| DAVID SPROUSE | maintained | 504 418-0469 |
| THERESA MIPROE | BURGDATH & GRAVES | 504-366-4433 tmi@proeburgdathgraves.com |
| Mitchell Lulich | Industrial & Mechanical Contractors | 504-133-9141 indmech@imcnoia.com |
| Timothy Jacob | ARC Mechanical Contr | 985-661-9191 estimating@arcmechanical.net |
| Michael Fernandez | Gallo Mechanical LLC | 504-944-6736 Stepheng@gallomech.com |
| FRANK SOFIO | GVA FURNACING | FSOFIO@GVAFURNACING.COM |
| Roger Greer | Blanchard Mechanical | estimating@bmc-team.net |
| John M. Iltat | Mechanical Resource Contractors, LLC | jmaililtat@bernhoud.com |
| Troy Duerksen | SMS | Troyd@gallomech.com |
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